



**Jodielyn Francisco Galano**  
C. Arellano Extension Malabon,  
Philippines, 1470

**Subject: Notice to Proceed for the Position of Procurement and Contract Management Specialist for the SIPTVETS Project.**

Dear Ms. Galano;

This is in reference to the signed contract number CS-304 dated 15 April 2024 for the position of Procurement and Contract Management Specialist for the SIPTVETS Project. We are issuing this Notice to Proceed and your contract will be effective on 22 APRIL 2024.

You shall perform the services under this contract in accordance with the provisions of the contract agreement and its Appendixes, including conditions of contract and terms of reference.

Please acknowledge receipt and acceptance of this notice by signing both copies thereof in the space provided below. Keep one copy and return the other to us.

Very truly yours,

**ROSANNA A. URDANETA, CESO II**  
Officer-in-Charge, TESDA  
(Deputy Director General for Policies and Planning)

I acknowledge receipt of this notice on: (Date)

  
**Jodielyn Francisco Galano**